



St. Michael – Albertville Independent School District 885

Excellence is Our Tradition

St. Michael-Albertville Schools – “Project Phoenix” Bring Your Own Device (BYOD) Guidelines

Purpose:

Many students' lives today are filled with media that gives them mobile access to information and resources 24/7. Our world is quickly changing and requires new skills in order to be successful. These 21st Century skills include the ability to collaborate, create, communicate, identify and solve problems, and tackle challenges not yet known. Outside school, students are free to pursue their interest in their own way and at their own pace. The opportunities are limitless, borderless, and instantaneous. In an effort to continue to put students at the center and further empower them to take control of their own learning, the St. Michael-Albertville Middle Schools will pilot the use of personal technology devices in a limited number of classrooms. Participating students must follow the responsibilities stated in the Acceptable Use Policy as well as the following guidelines.

Device Types:

For the purpose of this program, the word “device” means a mobile, privately owned Internet capable wireless piece of equipment that includes laptops, netbooks, tablets/slates, iPod Touches and smartphones. No gaming devices are allowed (to include: Nintendo DS, PlayStation Portable PSP, etc.). If you are uncertain whether or not your device meets the criteria to be used for Bring Your Own Device (BYOD), please see your teacher. Purchasing a new device is **not** a requirement of this pilot. In an effort to ensure equity between students the district has purchased a limited number of devices for those students who are unable to bring their own.

“Project Phoenix” Guidelines:

1. Any student who wishes to use a personally owned electronic device within St. Michael-Albertville Middle Schools must:
 - o Read and sign the user agreement form with parent/guardian
 - o Submit signed agreement to “BYOD” teacher
2. The student takes full responsibility for his or her device and keeps it with himself or herself at all times within the pilot classrooms. The school is **not** responsible for the security of the device.
3. The student is responsible for the proper care of his or her personal device, including any costs of repair, replacement or any modifications needed to use the device at school.
4. The school reserves the right to inspect a student’s personal device if there is reason to believe the student has violated ISD885 School Board policies, administrative procedures, school expectations or has engaged in other misconduct while using their personal device.
5. Violations of any ISD885 School Board policies, administrative procedures or school rules involving a student’s personally owned device may result in the loss of use of the device in school and/or disciplinary action.
6. The student must comply with a staff request to shutdown the device or put the screen to sleep.
7. The student is expected to have his/her device fully charged at the beginning of the day.
8. The student may not use the device to record, transmit or post photos or video of a person or persons on campus. Nor can any images or video recorded at school be transmitted or posted at any time without the express permission of a teacher and filmed subject.
9. During school hours the student is expected to only use their device to access classroom and academic related activities. Classroom related activities on a mobile device looks like:
 - o The device is used only for academic purposes (any use guided or prompted and cleared by the teacher)
 - o The device is on the desk and visible to everyone in the classroom
 - o The device is only used when the teacher prompts students
 - o When accessing audio content, earbuds are used
 - o The device is NOT under the desk or hidden while in use
10. Devices can only be used within BYOD Pilot classrooms. Any use outside of these classrooms falls under current School Board Policy # 534 Student Use of Personal Electronic Devices.
11. The student will use the “STMABYOD” wireless network while in school. **Use of 3G & 4G wireless connections is not allowed.**

Information Meetings:

An informational meeting will be held at each middle school regarding the BYOD pilot on the following dates:
Middle School East Media Center – Monday, September 9th at 6:30 p.m.
Middle School West Auditorium – Tuesday, September 10th at 6:30 p.m.

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